

SKEWED ORBIT STUDIOS



YOUR **GUIDEBOOK** TO ATLANTA'S

PREMIERE CREATIVE FLEX SPACE

BUILT FOR EVERY OCCASION.

CREATE SOMETHING DIFFERENT

welcome

Skewed Orbit Studios is perfectly located in Old Forth Ward along the Beltline. Our creative flex space is ideal for workshops, meetings, intimate gatherings, and creative content. This detailed guide ensures your booking process is seamless and answers all of your questions.

Skewed Orbit Studios was founded by married creative entrepreneurs, Alex Gettlin and Rachel LaForce. Eager visionaries, they dreamt up this space many moons ago in their first apartment in Los Angeles. They, their business and their family have grown quite a bit since that tiny apartment on Melrose, but the ethos remains the same. Skewed Orbit Studios is an adaptable venue intended to foster Atlanta's creative community.

Alex, Rachel, General Manager Ben Lombardi and our amazing staff of trained professionals are delighted that you're considering our space. We hope it's here that you'll
creative something different.

Cheers!
The Skewed Orbit Team

WWW.SKEWEDORBITSTUDIOS.COM

where we are

LOCATION

Skewed Orbit Studios at Studioplex Lofts
659 Auburn Ave NE, Suite 253
Atlanta, GA 30312

PARKING

We do not provide parking. There is a public parking deck on the backside of the building and street parking along the block. We are not responsible for any theft, damage or fines to vehicles.

ENTERING THE STUDIO VIA MAIN ENTRANCE:

Enter under the Studioplex outdoor walkway. Take the first set of stairs up to the second floor. Turn right, walk through the door and we are the first unit on the right.

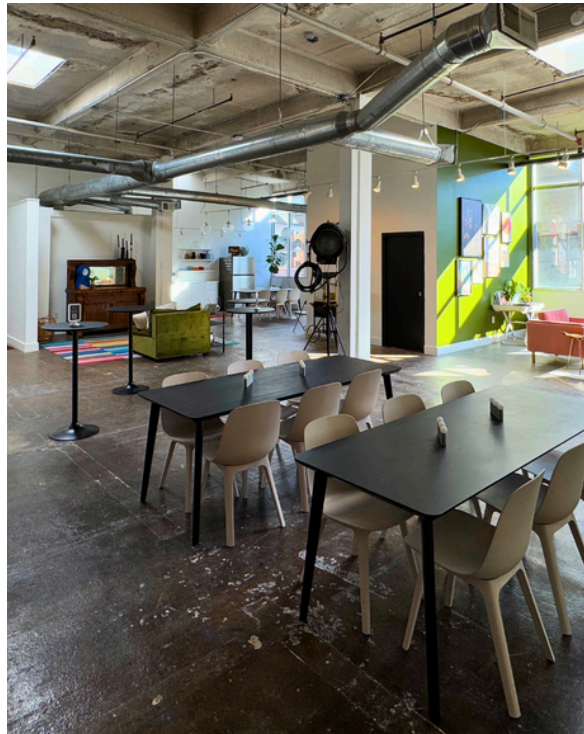
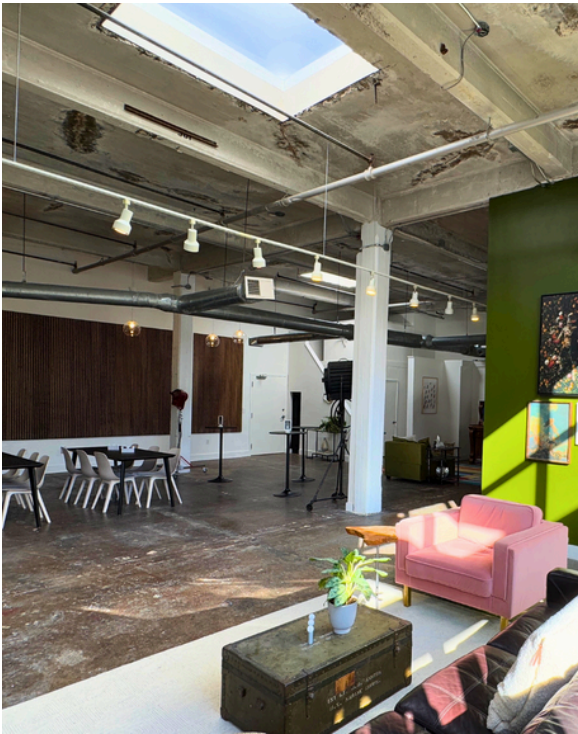
Important: *The front gate of the building closes at 8:00 PM each night. Our unit is listed in the directory at the front of the building. Use the call box to contact us for gate access.*

our studio policies

Our goal is for you and your guests to have a wonderful experience at Skewed Orbit Studios. Here is a list of our general studio rules:

- *Outside food & catering are encouraged.
- *Guests may bring alcohol. The sale of alcohol in the space is prohibited.
- *All ages are welcome unless otherwise stated.
- *We allow outside ticket sales for self-hosted events.
- *Guests are welcome to bring equipment and props into the space.
- *Standard events + bookings must end by 10PM and hosts must be out by 10:30PM unless otherwise arranged and is subject to availability.
- *Moving any furniture pieces must be approved. If you need to hang banners, balloon arches, etc., let us know ahead of time and we will help facilitate.
- *Nails, screws, staples, pushpins, heavy tape of any kind are prohibited.
- *Glitter and confetti are not permitted.
- *Open flames are prohibited. Battery-powered LEDS or fairy string lights are welcomed alternatives.
- *Smoking, vaping, or drug use is not permitted. We have a designated outdoor smoking section on the terrace above the main entrance of our unit.
- *Our unit is NOT ADA compliant but there are accessible options within the building.

Failure to comply with studio policies will result in immediate dismissal, without refunds and can be subject to additional damage fees.



pricing

Pricing options are listed below and on our website. Follow us on social media and join our newsletter for promo codes and seasonal specials.

We are happy to provide non-profit discounts.

2-4 hours: Ideal for photographers, videographers, and content creators.

5-8 hours: Perfect for corporate gatherings, workshops, showers, birthdays, and content batching.

9-12 hours: Maximize your time and options for bespoke events, launch parties, specialty retreats and intimate weddings.

PLEASE NOTE: Should you exceed your reserved time past our 15 minute courtesy window, you will be automatically charged for an additional hour.

**STANDARD RATE:
\$150 PER HOUR**

We have a two-hour minimum booking requirement.
Payment in full is due at time of booking.

booking

For clarity and service, we encourage you to book directly through our website, skewedorbitstudios.com. Skewed Orbit Studios is also available to book through third party platforms: Peerspace and Giggster.

Gentle reminder that your booking time must account for your event set-up and breakdown as we have multiple events and bookings per day.

EVENT INSURANCE

Insurance for your event is NOT included. We require insurance for all events. Proof of insurance should be emailed to ben@skewedorbit.com for verification a minimum of 72 hours prior to your event.

We suggest [eventsured](#) or [thimble](#).

All vendors must provide a copy of their business insurance policies when they are hired for events. We keep records from preferred vendors on file.

for questions,
please contact Ben

cancellations + refunds

SKEWED ORBIT STUDIOS' CANCELLATION POLICY

We understand plans change. Any cancellations made more than 48 hours before your scheduled booking will receive a 100% refund. Cancellations made 48 - 24 hours before your scheduled booking will receive a 50% refund. Cancellations made within 24 hours of your booking are non-refundable.

SKEWED ORBIT STUDIOS' RESCHEDULING POLICY

No biggie. We offer rescheduling free of charge if requested 48 hours in advance. Rescheduling is on a first come, first serve basis.

****Skewed Orbit Studios is not responsible for any rescheduling or cancellation policies on any third-party platform.***

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included perks

We offer various amenities to enhance your event experience including:

- *Pink velvet sitting chair
- *Green velvet sitting chair
- *One brown leather sofa
- *Three black farm tables with chairs
- *One black kitchen table with chair
- *Speaker Podium
- *Mobile bar / Floral cart
- *LG XBOOM Wireless Speaker
- *Ring light
- *Four square uplights
- *Greenscreen
- *65-inch TV on a rolling stand
- *Vanity room
- *Wardrobe Rack
- *Blow Dryer + Blow Straightening Hot Tool
- *Hand held steamer
- *Refrigerator/freezer
- *Dishwasher
- *Keurig
- *Toaster Oven
- *Microwave
- *Shower
- *Wi-Fi







featured add ons

In addition to our in house perks,
you can add on any or all of our paid amenities:

- ***Folding Event Chairs (Full Set QTY 50)** - \$150 flat
- ***Please Note: price includes set up + breakdown of event chairs***
- ***Round Cocktail Tables + Black Table Linen (Full Set QTY 5)** - \$75 flat
- ***Chalk Board Signs (Set of 2)** - \$20 flat
- ***Projector (Recommended for nighttime use only)** - \$50 flat
- ***PA System + Microphones** - \$35 flat
- ***In House Event Assistant** - \$50 an hour
- ***Bonus Private Event Room feat. Full Kitchen** - Contact for pricing and availability

customizable room setup



podcast recording room

We offer a variety of professional podcast production services. Our podcast recording room is conveniently located inside our studio. We are here to help you unlock your full recording potential!

Our room features a black table with seating for four, wooden sound panels, and professional-grade microphones and cameras for optimal audio and video. Each 90-minute session includes an educated engineer, and an edited copy of your podcast episode available for download from our Skewed Orbit Studios Dropbox within 2 business days.

Looking for more? We offer additional services including, Asset Editing and Onboarding Setup and Coaching.

Please reference our **[Podcast Production Guide](#)** for details and pricing.



the concierge experience

CONCIERGE

When you arrive, you will be warmly greeted by one of our Skewed Orbit staff. We want to ensure you feel comfortable, answer any questions, or help you make any minor adjustments to the space. Once you are ready to begin, we will leave you to get creative. Our staff member will be inside Studioplex should you need additional help.

EVENT ASSISTANT

For full service assistance, whether for set up and breakdown or throughout the duration of your event, we recommend booking our in-house event assistant. Please feel free to reach out prior to your booking, so we can discuss your needs and answer any questions.

***\$50** - per hour

TOURS

[Click here](#) to watch our virtual walk through. Email our General Manager, ben@skewedorbit.com to schedule your 15-minute walk-through.

service charges

DAMAGES

After your booking, our staff will do a walk through to assess for any damages that may have occurred. Any significant damages to walls, floors, furniture, etc will be billed to the credit card on file.

CLEANING

For your convenience, cleaning fees are included in our hourly rate. However, we ask guests to tidy up after themselves. Garbage must be collected and left in tied bags in the kitchen. Please place all dishes in the dishwasher. Guests must remove any equipment, props, banners etc. brought in by you or your vendors. Unreasonable and excessive messes will result in a \$125 charge.

Please make sure to factor setup and breakdown cleaning time in your booking.



we have answers

Q: WHAT IS YOUR MAX OCCUPANCY?

A: Our venue accommodates up to 50 guests.

Q: HOW BIG IS YOUR SPACE?

A: 2100 square feet

Q: DO YOU HAVE A RESTROOM?

A: We have one restroom inside the studio.

Q: HOW DO YOU HANDLE SET UP + BREAKDOWN?

A: Skewed Orbit Studios is not responsible for your set up or breakdown. If you added cocktail tables and chairs, they must be stacked and neatly set aside.

Q: WHO HANDLES CLEAN-UP?


A: All personal or event items must be removed by the end of your booking. Cleaning expectations are listed on page 15.

Q: IS THERE A KITCHEN ON THE PREMISES?

A: We have a kitchenette (no oven/stove). There is a long prep counter, sink, dishwasher, refrigerator/freezer, microwave, Keurig, and toaster oven. Guests are welcome to bring in any crockpots, coolers, etc. We have a preferred vendor list for catering needs.

Q: PETS?

A: At this time, we do not allow pets into our unit.



“WE BELIEVE ALL OF LIFE
DESERVES TO BE
CELEBRATED. WHETHER
YOU’RE HAVING A BOOK
SIGNING, A BABY OR
PHOTOS TAKEN FOR YOUR
NEW VENTURE. WE ARE
HONORED TO HELP YOU
CELEBRATE.”

SKewed ORBIT STUDIOS
GENERAL MANAGER, BEN LOMBARDI

get in touch

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